

THE WASHINGTON TOWNSHIP BOARD OF TRUSTEES

January 14, 2020 Organizational Meeting

The Fiscal Officer called the meeting to order. Present were Rex Stevenson, Nelson Smith, Frank Coad, Phillip Shaw, Jim Dickson, Branden McDaniel and Tom Smith.

Pledge of Allegiance

1. The Fiscal Officer asks for nominations for President of the Board of Trustees of Washington Township.
Rex Stevenson; (nominee)
 - A. MOTION made by Mr. Coad.
 - B. SECOND by Mr. Smith.
 - C. VOTE: Mr. Stevenson, yes; Mr. Smith, yes; Mr. Coad, yes. Motion carried.
2. The new president asks for nominations for Vice-President of the Board of Trustees of Washington Township. Nelson Smith; (nominee)
 - A. MOTION made by Mr. Coad.
 - B. SECOND by Mr. Stevenson.
 - C. VOTE: Mr. Stevenson, yes; Mr. Smith, yes; Mr. Coad, yes. Motion carried.
3. The president asks for nominations for the representative from Washington Township to the Utica EMS Board. Rex Stevenson; (nominee)
 - A. MOTION made by Mr. Coad.
 - B. SECOND by Mr. Smith.
 - C. VOTE: Mr. Stevenson, yes; Mr. Smith, yes; Mr. Coad, yes. Motion carried.
4. The president asks for nominations for the representative from Washington Township to the Utica Fire Department Board. Frank Coad; (nominee)
 - A. MOTION made by Mr. Smith.
 - B. SECOND by Mr. Stevenson.
 - C. VOTE: Mr. Stevenson, yes; Mr. Smith, yes; Mr. Coad, yes. Motion carried.
5. The president asks for nominations for representative to the Licking County Board of Health from Washington Township. Nelson Smith; (nominee)
 - A. MOTION made by Mr. Smith.
 - B. SECOND by Mr. Stevenson.
 - C. VOTE: Mr. Stevenson, yes; Mr. Smith, yes; Mr. Coad, yes. Motion carried.
6. The president asks that Utica Fire Chief Craig Fisher, or his replacement, be the Fire Prevention Officer for Washington Township.
 - A. MOTION made by Mr. Smith.
 - B. SECOND by Mr. Coad.
 - C. VOTE: Mr. Stevenson, yes; Mr. Smith, yes; Mr. Coad, yes. Motion carried.
7. Resolution 20-01 – A motion is requested to re-hire the Road Superintendent and Setting of Wages: the Board moves to retain Branden McDaniel as Road Superintendent for the year 2020, and that the rate of pay be set at \$22.00, (\$21.00 in 2019), per hour and that he/she be paid at the rate of time and one-half for overtime above 40 hours per week. Vacation time to be earned at 0.1 hours per hour worked, to a maximum of 120 hours (\$2640), and phone allowance will be \$41/month (\$41 in 2019). The Road Superintendent will receive one hour, per wage cost, to attend each Trustee meeting. The Road Superintendent (**OR ASSISTANT ROAD SUPERINTENDENT**) will attend each Trustee meeting.
 - A. MOTION made by Mr. Coad.
 - B. SECOND by Mr. Smith.
 - C. VOTE: Mr. Stevenson, yes; Mr. Smith, yes; Mr. Coad, yes. Motion carried.
8. Resolution 20-02 – A motion is requested to retain the position of Assistant Road Superintendent and Setting of Wages: for the year 2020 the rate of pay be set at \$16.00, (\$16.00 in 2019), per hour and that he/she be paid at the rate of time and one-half for overtime above 40 hours per week. This position will include the duties of attending Trustee meetings (in the absence of the Road Superintendent), create and maintain all vehicle maintenance records, update inventory of property including culverts, and assisting the Road Superintendent with day-to-day tasks to maintain the Township roads. Subsection: The pay rate for road employees will be \$13.50, (\$13.50 in 2019), per hour for time worked, not including time for lunch break.
 - A. MOTION made by Mr. Smith.
 - B. SECOND by Mr. Coad.
 - C. VOTE: Mr. Stevenson, yes; Mr. Smith, yes; Mr. Coad, yes. Motion carried.

9. Resolution 20-03 – Allowing Expenses and Authority and Retaining Zoning Inspector:

Item 1 – That the necessary expenses incurred by the Township Officials while in attendance at National, State, and County Association meetings and in the performance of official business of the Township be allowed at cost and that mileage be allowed at 57.5 cents per mile; and garage and telephone expenses be allowed at cost.

Item 2 – That each Trustee be given authority to take care of any emergency as deemed necessary and that each Trustee be allowed to instruct the Road Superintendent and/or Assistant Road Superintendent in handling emergencies.

Item 3 – That the Fiscal Officer be allowed to purchase ordinary and necessary office supplies as needed. Also that the Fiscal Officer be allowed to demand advances from the County Auditor when needed or available.

Item 4 – That the Zoning Inspector, James L. Dickson, be retained and that his monthly salary be set at \$300.00 (\$300.00 in 2019) per month and that he/she be allowed mail expenses, telephone expenses and mileage at 57.5 cents per mile for travel while on Township business. Also that the prior resolution passed by the Trustees apply for meeting requirement.

Item 5 – That the State and Local dues for the Township Associations be paid by the Township.

For the five-part resolution:

A. MOTION made by Mr. Smith.

B. SECOND by Mr. Coad.

C. VOTE: Mr. Stevenson, yes; Mr. Smith, yes; Mr. Coad, yes. Motion carried.

10. Resolution 20-04 – It is recommended that the Board retain Gary Smith on the Township's Zoning Commission and James Coad on the Township's Zoning Board of Appeals for the years 2020, 2021, 2022 and 2023, and 2024 (until January 2025). Additionally, the Board appoints Frank Hall as an alternate on the Zoning Commission and Ben Posey as an alternate on the Zoning Board of Appeals (alternates will serve a one-year term). The Township will reimburse each member of the Zoning Commission \$30 (\$30 in 2019) **per meeting** for costs incurred in performing duties and the chairman of the Zoning Commission be reimbursed \$60 (\$60 in 2019) **per meeting**. The Township will reimburse each member of the Zoning Board of Appeals \$30 **per case** (\$30 in 2019) and \$60 (\$60 in 2019) **per case** to the chairman for costs incurred while performing his/her duties.

A. MOTION made by Mr. Coad.

B. SECOND by Mr. Smith.

C. VOTE: Mr. Stevenson, yes; Mr. Smith, yes; Mr. Coad, yes. Motion carried.

11. Resolution 20-05 - All elected officials of the Township be paid for services rendered in accordance with ORC 505.24 and 507.09.

A. MOTION made by Mr. Stevenson.

B. SECOND by Mr. Coad.

C. VOTE: Mr. Stevenson, yes; Mr. Smith, yes; Mr. Coad, yes. Motion carried.

12. Resolution 20-06 – The credit card policy, adopted on January 8, 2019, be approved for the year 2020.

Further, the Board designates Mr. Smith as compliance officer, for credit card usage, in accordance with Ohio HB 312.

A. MOTION made by Mr. Smith.

B. SECOND by Mr. Coad.

C. VOTE: Mr. Stevenson, yes; Mr. Smith, yes; Mr. Coad, yes. Motion carried.

13. Resolution 20-07 – Date and Time of Meeting: the regular meetings for 2020, be held on the second and fourth Tuesdays of each month at 7:30 PM in the office of the Trustees at 10905 Mt. Vernon Road, Utica, Ohio. The Pledge of Allegiance will be included prior to each meeting. Special meetings will be posted on the Township office door.

A. MOTION made by Mr. Coad.

B. SECOND by Mr. Smith.

C. VOTE: Mr. Stevenson, yes; Mr. Smith, yes; Mr. Coad, yes. Motion carried.

14. Resolution 20-08 - The Board appoints Rex Stevenson as the township's representative to the Licking County Tax Incentive Review Council (TIRC). The Board further appoints Frank Coad as an alternate representative. (**The fiscal officer shall provide a true copy of this resolution to the Licking County TIRC.**)

A. MOTION made by Mr. Coad.

B. SECOND by Mr. Smith.

C. VOTE: Mr. Stevenson, yes; Mr. Smith, yes; Mr. Coad, yes. Motion carried.

Adjournment:

A. MOTION made by Mr. Stevenson.

B. SECOND by Mr. Coad.

C. VOTE: Mr. Stevenson, yes; Mr. Smith, yes; Mr. Coad, yes. Motion carried.

D. TIME of ADJOURNMENT – 7:47 p.m.

Rex J. Stevenson, President

Nelson A. Smith, Vice President

Frank G. Coad, Board Member

Phillip M. Shaw, Fiscal Officer